

## **E-Portfolios Seminar: Dr. Janet Josephson (Millersville University)**

- Layout for e-portfolio (suggested tabs)
  - Homepage
    - Why I want to teach
    - Introduction to site
  - About Me
    - Resume
    - Philosophy of teaching
  - Evidence of Effective Teaching
    - Evaluations
    - Teaching demo (short video)
    - Sample lesson materials (lesson plans, students work, etc.)
    - Letters of support
      - Co-op, supervisors, professors, day care, Girl Scouts, etc.
  - Honors and Achievements
    - Department awards, conferences
  - Contact Information
    - appropriate social media
      - Twitter, Pinterest, etc.
- 3 Different Resources
  - GoogleSites
  - Weebly
  - Wix
- General Tips
  - References
    - Put “available upon request” because you don’t want their information available to just anyone
  - Recommendation Letters
    - Remove the names
      - Ex. Instead of a name, replace with another title; ex. Cooperating teacher
        - Then include that the full information can be available upon request
  - Phone Number
    - Can create a Google Voice Number so that not just anyone has access to your private number, instead they call the Google Number and it is linked to your phone
  - Job Fairs
    - Take business cards
      - Include on the cards: name, certification, professional email, access to e-portfolio
        - If you do not have a professional email then great a simple Gmail account (no complex name)